



**Cumbria LINK Governing Body
Minutes of the meeting held on 3rd June 2010
CREA, Redhills, Penrith Cumbria.**

Present

Janet Pitman
Liz Clegg
Alan Alexander
Neil Hughes
Jim Bradley
Jane Thompson

In Attendance

Jane Macfarlane

1. Apologies

David Singleton-Edwards
Chris Abbott
Paul Brown

2. Minutes of Previous Meeting

Agreed

3. Matters Arising

i. Responses from LINK requests

We have now received a response regarding Patient Safety alerts

Action: Jane to request updates as indicated in the email from Andrea

There is still no response to our request regarding future plans for CAMHS. After some discussion it was agreed that meetings be set up between the Trust's Chair to improve communications

Action: Jane to request meetings with PCT Chair and CPT Chair Jim, Liz and David to attend.

4. Conflict of Interests

Jim noted his interest with the Cumbria Mental Health Group

5. Work Plan

WP1 Listening to Communities

2 proposals have been received for the data capture system, a selection will be made following this meeting. A steering group is being set up to guide this work, Jim suggested the steering group consider how feedback is given as part of its work.

WP2 Community Champions

Jane reported that the target figure of 30 volunteers should be achieved. Training is currently being arranged for level 1 and 2 courses.

WP3 - Primary Care Assessment Services

There is no feedback as yet from the PCT regarding our report.

Action: Host to set up a meeting between Peter Weaving, Ailsa Dinning and those members involved.

WP4 - West Cumberland Hospital

The survey of patients, carers, families and visitors took place on 25th May, feedback forms are being analysed and the report will be forwarded as soon as possible. Around 50 people were asked about their experiences on the day.

No feedback as yet from the Partnership Trust. A news article from October 09 suggests that Yewdale Ward will remain for a further 5 years but this has not been made clear to us in recent correspondence.

Action: Host to send copy of the article to the Trust to ask for comment.

WP5 - Social Support for people living with HIV and AIDS

Neil expressed his concerns over the length of time it is taking to finalise this work.

Action: Host to request report from George House Trust for the next meeting. Host to include a link on our web site to George House Trust.

WP6 - Personalisation

Neil requested a list of the organisation Marie intends to question regarding their experience of this issue.

Jim informed members that Adult Social Care are recruiting 2 members of staff to support the mental health aspect of personal budgets.

Action: Marie to provide a list of organisations. Host to send link to the blog to Governing Body Members.

WP7 - Dentistry

Meeting date late June. Liz asked that the issue of Millom be raised at the meeting also there are still issues with the waiting list, where people are on it and how to get on it. Finally gum disease is not classed as an emergency some concerns have been raised about this and questions will be asked at the forthcoming meeting.

Action: Host to prepare press release to ask for people's views on dental services in advance of the meeting

WP8 - Penrith Hospital

Jane and Neil attended the second meeting at Penrith Hospital, the report was circulated with the papers. The LINK, PVG, League of Friends meeting will be amalgamated with the third sector group already meeting with hospital managers to avoid duplication.

At this point working arrangements with the PVG were discussed. It was suggested that Alan, Janet and Peter Clarke meet to discuss and clarify relationships.

WP9 - UHMB

No response to our report as yet

Action: Jane to remind Helen Jarrem

WP10 - North West Ambulance Service Survey Report

No response to our report as yet.

WP11 - Cancer Network

Follow on discussion meetings will be held late June, a report on the meetings will be ready in time for the next meeting.

WP12 - Adult Social Care Monitoring Visits

Since the last meeting the first these visits have taken place. Janet has prepared a draft report, Jane will complete and circulate.

Janet expressed her concerns about the potential volume of work. A request for more LINK Authorised visitors will be included in the next issue of the newsletter with training to follow as soon as possible.

It was also suggested that we develop a programme for visiting

Action: Host to prepare report and circulate..

WP13 - Continuing Care Service User Engagement

No activity to report

WP14 - Carlisle Medical Group.

No activity to report, however a locality meeting is arranged for June/July, the host is attending

WP16 - Care Quality Commission

Information on University Hospitals of Morcambe Bay was provided in advance of their visit.

WP19 Single Sex Accommodation

Janet is attending a meeting on Single Sex Accommodation at Furness General and will report back.

6. LINK Members Reports

Re think National Mental Health and Young People's conference report from Neil was circulated before the meeting. Of note was the CAMHS which is of interest to Cumbria LINK. Jane will forward her report as soon as possible.

LINKs and Commissioners Event report was circulated before the meeting. In addition Jim reported that a National contract with Making Space has been awarded to pilot how to engage and involve as part of the commissioning cycle, this will involve LINKs.

Equality and Diversity meeting reported prepared by Ella Cullen. Clarification was requested on point 5 regarding the consortium arrangements

Action: Jane to ask Ella to clarify on signatories.

Cumbria Mental Health Group Report on the Impact of Claiming Benefits on the Recovery of Mental Health Service Users. Jim spoke briefly on the report which identifies actions to be taken forward nationally and locally and top tips providing help for service users and those supporting them. Jim will be raising these issues with local MPs.

Members agreed to read and digest the report and discuss more fully at the next meeting.

Also discussed was the attitude of reception staff in general practice to mental health service users and generally how GPs engage with services users.

Action: Agenda item next meeting. Janet to bring up at GP access meeting

NWAS Trust Board. Janet gave a verbal report and mentioned the new smaller ambulances which looked impressive.

7. OSC

Janet attended in place of Liz, her report will follow next week. LINK made one referral to the OSC regarding our concerns about Yewdale Ward. This will be taken up by the Task Group

The 3 task groups set up to consider closer to home north, closer to home south and Integrated Care organizations will become one. It was agreed that Janet and Anne will continue to attend.

Action: Jane to inform Paul Glazebrook.

8. Host Update

Marie attended the Regional Host Meeting and circulated her report. Neil had some questions and will refer them directly to Marie.

9. Public Events/Marketing/Sub Groups

A meeting was held between Jim David and Jane to discuss setting up a Sub Group for mental health, minutes of the meeting were circulated. Jim reported that it was important not to seek to replace existing groups but to explore how the group would work and how other groups could access LINK powers. The sub group should mirror the remit of the Cumbria Partnership Foundation Trust. Terms of Reference need to be developed.

Action: Jane, Jim and David to work on draft terms of reference. Agenda item next meeting

Jim also raised the issue of a possible vacancy for a LINK Governor for the Partnership Trust

10. Staff Survey CPT

The report on the staff survey seems to indicate significant management issues regarding staff.

Action: All to read and discuss at the next meeting.

11. Quality Accounts

A joint meeting between the OSC and LINK took place to develop a joint response to the Quality Accounts. Reports were produced but it was noted that the short time given to prepare a response was not adequate and new arrangements need to be considered for next year.

Action: No action at this time.

12. Annual Report

Draft content was circulated before the meeting. Any changes need to be sent to the host in the next week.

Action: All to send amendments.

13. Eden Locality Board

A meeting of stakeholders is arranged Jane is attending

14. Future LINK Contract

No firm news is known about future funding of the LINK which is of concern to the County Council as tendering will need to begin soon. We have been asked to consider extending the contract for three months from April to June with no additional funding to allow more time. Budgets outlining this option and running till the end of March were circulated.

Action: Agenda item next meeting.

15. Any Other Business

Governing Body Membership

Concerns were raised about lack of attendance at meetings

Action: Jane to speak to Chris and Paul to discuss

Marketing Fair

To discuss at next meeting

Young People's Sub Group

To discuss at the next meeting

Meeting the MPs

It was agreed that members of the Governing Body arrange to meet the new MPs to explain the work of the LINK in Cumbria so that they are fully informed locally.

16. Date and Time of Next Meeting 19th July 2010 at CVS Office Penrith