



**Cumbria LINK Governing Body**  
**Minutes of the meeting held on 13<sup>th</sup> December 2010**  
**Castle Lodge, Kendal**

**Present**

Alan Alexander  
Liz Clegg  
Neil Hughes  
Janet Pitman  
Jane Thompson

**In Attendance**

Jane Macfarlane  
Louise Dixon  
Joanne Wildman – Care Quality Commission

**1. Apologies**

None

**2. Minutes of Previous Meeting**

Agreed

**3. Matters Arising**

**Changes to the Structure of Children and Family Health Services**

**Action: No response to date from letter sent to Irving Cobden. Jane M to contact him and ask if the comments sent by the LINK were included in the strategy. A copy of the letter to be sent to John Ashton and Overview and Scrutiny.**

**NHS Dentistry**

**Action: Jane M to chase David Tyson for a response to the official letter sent in November.**

**Furness General**

Janet P was due to revisit the A & E on 10<sup>th</sup> December to check the changes on the action plan had been completed, but the meeting was postponed due to the bad weather and will be rearranged for the near future.

**Action: Liz C to write to NHS Blackpool to raise the LINKs concerns over the PTS eligibility criteria changes.**

**Overview & Scrutiny**

**Action: Jane M to chase responses from PCT and Adult Social Care on the Fairer Access to Equipment Survey carried out by LINK.**

## **GP Leads**

There is a joint Action for Health and LINK meeting planned for the 24<sup>th</sup> February 2011 which the GP leads are down to attend. It was decided that a separate meeting between the Governing Body and the GP Leads was also needed. Governing Body to come up with a proposal for items that need to be on the agenda.

**Action: Write to David Day and ask him to report on the meetings of the Copeland Locality Board.**

## **4. Joanne Wildman – Care Quality Commission**

Joanne explained that the team is much bigger now and they are now working with GP's and dentists towards registration Adult Social Care providers are already registered. Over the last 18 months three organisations have merged in to one and there has been a transition from the Care Standards Act to the Health & Social Care Act. Around 3000 providers in the North West have been transitioned.

The regulatory team consists of Blackpool and Cumbria and makes up two of the nine areas across the North West. The team consists of 9 compliance inspectors who are from a mix of social care and health backgrounds. There are two types of assessments which take place, Planned Reviews which are every two years (CQC will share dates of planned visits for the future) and Responsive Reviews which take place when concerns have been raised. The Health & Social Care Act details a set of outcomes and regulations that everyone must comply to. There are 16 outcomes for everyone to work towards. There is a set of regulations under the Health & Care Act which are governed by these outcomes.

Each compliance inspector has 40 – 43 inspections on their books to carry out over two years, this is expected to increase to between 60 – 70 once dentists and GP's come in which will mean changes will need to be made to fit all the inspections but it is not sure yet what these changes will be.

**Action: Joanne W to send a copy of the National Presentation to Jane M to circulate. Joanne W to send a copy of the list of outcomes to Jane M to circulate, along with an overview of where the CQC is now. The CQC are wanting to set up meetings with LINKs and OSC's to explain the changes fully.**

Joanne asked the best way to develop links and feed in information between the CQC and LINKs. Joanne would like to attend the Governing Body meeting once a quarter. The CQC will look at and respond to the information picked up from LINK enter and view visits. Jim also told Joanne about the Listening to Communities Project as a way of picking up concerns.

## **5. Conflict of Interests**

None

## **6. Equality and Diversity**

Nothing raised from AWAZ

## **7. Work Plan/Action List**

### **WP 1 Listening to Communities**

Response forms are beginning to be received and will start to be processed by the Host.

## **WP 2 Community Health Champions**

15 volunteers are currently undertaking the level 3 training which will end in March 2011. A number of placements have been secured and volunteers will be allocated placements early in the new year.

## **WP 6 Personalisation**

Cumbria LINK Personalisation blog to be scrapped.

**Action: Jane M to provide update for the next meeting.**

## **WP 10 North West Ambulance**

Fictional Journey Questionnaires on Patient Transport Services were sent to all LINK members on 10<sup>th</sup> December 2010. Jane and Liz will be meeting with PCT staff to discuss the implementation of the eligibility Criteria and issues arising from the changes.

**Action: Jane M to write to NWAS asking for clarification on which illnesses would automatically qualify patients for PTS.**

## **WP 11 Cancer Network**

Neil asked for a clarification of the group name and which organizations were involved.

**Action: Host to ask Marie B to provide update for the next meeting.**

## **WP 12 Adult Social Care Monitoring Visits**

Draft reports were circulated for comments. Some visits had to be postponed due to bad weather but will hopefully be taking place in January 2011.

## **WP 17 Overview & Scrutiny**

Janet is unsure if the Morecambe Bay and Closer to Home task groups she used to attend are still going.

## **WP 24 Breast Screening**

Minutes from the meeting with Ramona Duguid were circulated.

Jane T or Alan A to attend future Trust Board Meetings and receive meeting papers.  
Janet P to speak to Helen Jarram about attendance at South Cumbria Trust Board meetings.

## **8. LINK Representative Reports**

Neil H submitted reports from the Cancer Survivorship Event held on 15<sup>th</sup> November, Cumbria Health & Wellbeing Board held on 19<sup>th</sup> November, Ageing Well conference held on 23<sup>rd</sup> November and the NHS Cumbria Board Meeting held on 1<sup>st</sup> December. Jane T submitted a report from the Ageing Well conference held on 23<sup>rd</sup> November. Liz C submitted the LINK response to Pharmaceutical Needs Assessment

## **9. Governing Body Elections**

Six expressions of interest have now been received. It was decided that 3 people would be appointed onto the Governing Body. Alan A, Jane T and Neil H will interview all six candidates. It was decided it was important to explain to each applicant what work is involved and what time commitments there will be at the interviews.

**Action: Host to invite applicants to interview on 12<sup>th</sup> January 2011 at Penrith CVS Office.**

**10. Real Accountability**

Feedback on the document is needed by 21<sup>st</sup> December when Jane M and Liz C have a meeting with Peter Clarke.

**Action: Governing Body members to email Jane M with comments.**

**11. Operational Methods**

Item postponed to next meeting.

**12. Consultations**

'Transparency in Outcomes' consultation paper ends on 9<sup>th</sup> February. All to read and send comments to Liz C for response.

Cumbria Partnerships Consultation – Jim to write a response and circulate for comment.

'Healthy Lives, Health People' consultation – Joanne W is sending Jane M the Health Service Journal summary of the Document for circulation. Comments to be sent to Jane M for responses.

**13. Locality Boards**

Terms of Reference for LINK Representatives circulated for comment/approval.

**Action: Host to make changes.**

**14. Any Other Business**

**NWAS** – Janet P to update when appropriate.

**Young Persons Sub Group** – Jane T and Jane M to look into this.

**15. Date and Time of Next Meeting**

Thursday 20<sup>th</sup> January 2011 - 1pm – 4pm.  
Castle Lodge, Kendal

Wednesday 9<sup>th</sup> February 2011 – 10.30am – 2.30pm.